

NORTHAMPTON ABINGTON COMMUNITY ASSOCIATION

Registered Charity 1151292

Abington Community Centre
Wheatfield Road South
Northampton
N3 2HH

Telephone 01604 401222

Northampton Borough Council
Northamptonshire County Council

1st March 2020

To Whom It May Concern

Statutory Authority Members of Northampton Abington Community Association

Please find enclosed the formal notice of calling a General Meeting as a Company Limited by Guarantee.

Your organisation is a statutory authority member and therefore entitled according to the Articles of Association of the Company to appoint one individual being a member or employee of your organisation to represent you and vote at the stated General Meeting, and any Annual General Meetings.

I would therefore be obliged if you would indicate whom you have appointed to be your representative to me as Secretary in writing. You may also appoint an alternate, to replace the representative if such representative is unable to attend.

Yours Sincerely

Tony Skinner
Company Secretary